

Reference No. MOECFSLTP_2022_0056

5 May 2022

Dear Parents/Guardians

Meet-The-Parents (MTP) Session 2022

The Meet-The-Parents (MTP) session is a wonderful opportunity for us to meet you and provide updates on the progress that your child/ward has made since the beginning of the year. Through this session, we hope that it provides the opportunities for parents and teachers to have meaningful conversations so that we can continue to support the students holistically.

All students will attend the MTP session with their parents/guardians and they are to be in their school uniform. You would also be receiving your child's/ward's report book during the session. Please return the report book to the Form Teacher on the first day of Term 3.

Details of the session are as follows:

	Remarks
<p>Date: 27 May 2022, Friday Time: 8 a.m. to 4 p.m.* Venue: Respective classrooms</p> <p><i>*Please note that teachers will be having their lunch break from 12 noon to 1 p.m.</i></p>	<ul style="list-style-type: none"> Parents will meet with the Form teacher/ Co-form teacher. Each session will take about 15 minutes. For parents/guardians who are driving, please park your vehicle at the nearby HDB carpark and enter the school via Gate 1.
Focus of the session	<ul style="list-style-type: none"> Holistic development of the child such as social emotional competencies, learning attitude and learning progress Subject teachers' feedback Child's learning experience in school Home-school support for the child

To sign up for the session, please login to Parents Gateway. You may refer to the attached guide for more details and indicate your preferred time slot for the meeting. Please note that you will be able to sign up for the session from **9 May 2022, Monday (from 3pm) to 16 May 2022, Monday (12pm)**.

Booking period via Parent Gateway	<ul style="list-style-type: none"> • Start: 9 May 2022, Monday (from 3 p.m.) • End: 16 May 2022, Monday (registration ends at 12 noon)
Confirmation of appointment	<ul style="list-style-type: none"> • The system will notify you upon successful registration. You may still make changes to your appointment slot within the booking period, subjected to availability. • Your child's/ward's Form Teacher will contact you by Monday, 23 May 2022, to propose alternative time slots if your preferred time slots cannot be scheduled. • We seek your understanding that should you not be able to keep to the appointed time, priority would be given to parents/guardians who adhere to their appointment time.

If you are unable to attend the session, please make alternative arrangements to meet up with your child's/ward's Form Teacher to discuss your child's/ward's progress.

Thank you for your support and we look forward to a meaningful session at the MTP 2022.

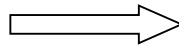
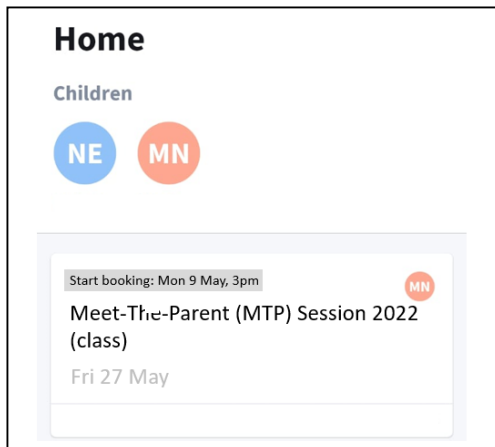
Yours sincerely,


Mdm Foo Mui Chuw
Principal

Guide to book appointment via Parent Gateway

Step 1: Go to **Parents Gateway**

Click on '**Meet-The-Parent (MTP) Session 2022**'



Read the announcement and take note of the date to start booking for the session.

Step 2: When booking starts, choose a time slot available


The screenshot shows the booking interface. At the top, it says 'Meeting date' with a red box around 'Fri 27 May 2022'. Below this, it says 'Choose a time' and 'Meeting duration: 15 min'. Under the 'Morning' section, there is a grid of time slots. The first slot, '7:50am', is marked 'Booked'. The other slots are available. At the bottom, there is a 'Change to:' label and a 'Change' button.

Morning		
Booked 7:50am	8:00am	8:10am
8:20am	8:30am	8:40am
8:50am	9:00am	9:10am
9:20am	9:30am	9:40am
9:50am	10:00am	10:10am


Change to: — Change

Step 3: Take note of the appointment booked

Meet-The-Parent (MTP) Session 2022 (class)

 Fri 27 May 2022, 8am – 4pm

Your Appointment Details



Fri 27 May 2022, 8:00am – 8:15pm

[Add to Calendar](#)

No comments

[Add comments](#)

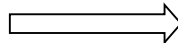
Booking OPEN

You can book between:

Mon 9 May, 3pm – Mon 16 May, 12pm

[Add to Calendar](#)

Change



The system will notify you upon successful registration. Your child's/ward's Form Teacher will contact you by **Monday, 23 May 2022**, to propose alternative time slots if your preferred time slots cannot be scheduled.